

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12,17,23,24 & 30

1. REQUISITION NUMBER

5000010902

PAGE 1 OF

5

2. CONTRACT NO.

3.AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER

EP1984-04

6. SOLICITATION ISSUE DATE

10/23/2003

7. FOR SOLICITATION
INFORMATION CALL:

a. NAME

John S. Odom

b. TELEPHONE NUMBER (No collect calls)

202-305-3976

8. OFFER DUE DT/LOCAL TIME

11/04/2003 2:00PM

9. ISSUED BY

CODE

UNICOR, FPI Central Office
320 First Street NW
Washington, DC 20534

10. THIS ACQUISITION IS

☐ UNRESTRICTED

☒ SET ASIDE 100 % FOR

☒ SMALL BUSINESS

☐ SMALL DISADV.BUSINESS

☐ 8(A)

SIC: 3499

SIZE STANDARD: 500 Emp.

11. DELIVERY FOR FOB
DESTINATION UNLESS
BLOCK IS MARKED

☐ SEE SCHEDULE

☒ 13a. THIS CONTRACT IS A RATED ORDER
UNDER DPAS (15 CFR 700)

13b. RATING
DOC9

14. METHOD OF SOLICITATION

☐ RFQ

☐ IFB

☒ RFP

12. DISCOUNT TERMS

15. DELIVER TO

CODE

UNICOR FPI Memphis
1101 John A. Denie Road
MEMPHIS, TN 38134-7690
USA

16. ADMINISTERED BY

CODE

UNICOR, FPI Central Office
320 First Street NW
Washington, DC 20534

17a. CONTRACTOR/OFFEROR

CODE

999999999

FACILITY CODE

-
-
-, DC

TELEPHONE NO. TIN:

RFQ: 6200002691

18a. PAYMENT WILL BE MADE BY

CODE

UNICOR FPI Memphis
1101 John A. Denie Road
MEMPHIS, TN 38134-7690
USA

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW

IS CHECKED ☐ SEE ADDENDUM

19.

ITEM NO.

20.

SCHEDULE OF SUPPLIES/SERVICES

See Section B

21.

QUANTITY

22.

UNIT

23.

UNIT PRICE

24.

AMOUNT

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

☒ ARE ☐ ARE NOT ATTACHED

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA

☐ ARE ☐ ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES
TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET
FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO
THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REFERENCE _____
OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5),
INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HERIN,
ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)

31c. DATE SIGNED
10/24/2003

John S. Odom 202-305-3976

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE
CONTRACT EXCEPT AS NOTED

33. SHIP NUMBER

☐ PARTIAL

☐ FINAL

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

☐ COMPLETE

☐ PARTIAL

☐ FINAL

37. CHECK NUMBER

32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE

32c. DATE

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

42a. RECEIVED BY (Print)

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42b. RECEIVED AT (Location)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS

Request For Quote

Terms of delivery: DST

CONTRACT TERM/TYPE: This solicitation is for a 3-year indefinite delivery-indefinite quantity contract.

ITEMS SOLICITED: REL0015

GUARANTEED MINIMUM QUANTITY: 172 each.

NOT-TO-EXCEED MAXIMUM QUANTITY: 1000 each.

DELIVERY POINT: Memphis, TN, FOB Destination.

TIME FOR DELIVERY: Delivery orders will be issued in accordance with FAR 52.216-19; delivery is required within 120 days after receipt of order by contractor, unless the contractor offered a shorter delivery on the guaranteed minimum quantity.

NO INCREMENTAL PRICING WILL BE ACCEPTED.

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

<u>Item No.</u>	<u>SUPPLIES OR SERVICES</u>	<u>Quantity</u>	<u>U/M</u>	<u>UNIT PRICE</u>	<u>AMOUNT IN US\$</u>	<u>PR Number</u>	<u>Del.Date</u>
00001	REL0015	1,000	EA			5000010902	

D,80A5003A0000,8130011089678

GUARANTEED MINIMUM QUANTITY: 172 each.

If offeror can provide the guaranteed minimum quantity in less than 120 calendar days after receipt of order, insert the alternate delivery time here:

_____ calendar days. If the offer is accepted, this will become the required delivery time for the guaranteed minimum quantity.

Request For Quote

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued. The solicitation number is EP1984-04 and this solicitation is issued as a Request For Proposals (RFP). The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2001-17. The North American Industry Classification System code is 332999. This requirement is 100% set-aside for small business; small business size standard for this solicitation is 500 employees. UNICOR, Federal Prison Industries, Inc., intends to enter into a three-year, firm-fixed-price, indefinite delivery-indefinite quantity contract for the following commercial item:

0001 REEL ASSEMBLY, UNICOR PART #:REL0015, D, 80A5003A0000. GUARANTEED MINIMUM QUANTITY IS 172 EACH. NOT-TO-EXCEED QUANTITY FOR THE LIFE OF CONTRACT IS 1000 EACH.

Required delivery shall be 120 calendar days or sooner from receipt of each delivery order issued for these line items, unless the contractor offered a shorter delivery time for the guaranteed minimum quantity. This is a DOC9 rated order.

Drawings can be requested in writing from the contracting officer at . Requests must include the solicitation number and the requesters street address.

The following FAR clauses and provisions apply to this acquisition:

52.204-6, Contractor Identification Number Data Universal Numbering System (DUNS);

52.211-14, Notice of Priority Rating for National Defense Use;

52.211-15, Defense Priority and Allocation Requirements;

52.211-16, Variation in Quantity of ZERO percent (0%) increase or ZERO percent (0%) decrease, applied to the quantity per line item in each delivery order.

52.212-1, Instructions to Offerors Commercial Items;

52.212-2, Evaluation - Commercial Items, significant evaluation factors are delivery time for the guaranteed minimum quantity, past performance and price. Past performance and delivery time for guaranteed minimum quantity are significantly more important than price. Quality, delivery, and customer service will be evaluated under past performance;

52.212-3, Offeror Representations and Certifications - Commercial Items - this document must be completed and provided with offer;

52.212-4, Contract Terms and Conditions - Commercial Items;

52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items, which includes 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I and 52.232-33, Payment of Electronic Funds Transfer - Central Contractor Registration; 52.225-1 Buy American Act-Balance of Payments program-Supplies;

52.216-18, Ordering, orders may be issued under the resulting contract from the date of award through three (3) years thereafter;

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52.216-19, Order Limitation FAR 52.216-19 (a) minimum delivery order of 5 each per line item; (b)(1) max delivery order for single item in excess of 1000 each for line item; (b)(2) any order for a combination of items in excess of 1000 each, contractor will not be obligated to honor. Contractor will not be obligated to honor a series of orders from the same ordering office, within a 15 day period that together call for quantities exceeding the maximum order limitations. However, the contractor shall honor orders exceeding the maximum order limitations unless the order(s) are returned to the ordering office within seven calendar days after issuance with a written statement expressing the contractors intent not to ship;

52.216-22, Indefinite Quantity applies until 120 calendar days after contract validity end date;

52.219-6, Notice of Total Small Business Set-Aside

52.232-18, Availability of Funds;

52.247-34, F.O.B. Destination, delivery shall be FOB destination to UNICOR Memphis, 1101 John A. Denie Rd., Memphis, TN 38134. The COTR is Steve Southall, telephone 901/372-6453.

With the original invoice, the vendor will furnish the original Certificate of Conformance that will be signed by the person who has certification authority with their title and position included. A copy of this Certificate of Conformance and the packing slip will accompany each shipment. The furnishing of the Certificate of Conformance will be a condition of acceptance at destination and payment will not be made until it is received. Inspection and acceptance will be by FPI.

PROPOSAL SUBMISSION REQUIREMENTS: Each proposal package shall consist of the following completed and signed documents: SF1449, all amendments issued, most current representations and certifications for commercial items, three Business Management Questionnaires of recent and relevant contracts for the same or similar items iaw FAR 52.212-1(b)(10) for past performance evaluation, a completed copy of FPI 1000K2 Subcontract Certification (large businesses only), and an ACH form. A completed ACH form must accompany the offer for the offer to be considered for award.

Effective October 1, 2003, ALL contractors MUST be registered on the Central Contractor Registration (CCR). For additional information and to register, go to www.ccr.gov. Offerors responding to this solicitation must be registered on CCR for their offers to be considered for award.

Vendors shall submit signed and dated offers by facsimile to (202) 307-1896 to the attention of John Odom, Contracting Officer. No delivered mail will be accepted at this time due to security precautions. Any of the express mail carriers will be accepted with delivery to: 400 First Street, N.W., 6th Floor, Washington, DC 20534, Attn: John Odom; or by hand delivery to the same address. Due to security considerations, do not send offers via U.S. mail. Offers should be submitted on the SF1449. OMB Clearance 1103-0018 expires 2/29/04.

The date and time for receipt of proposals is November 4, 2003 at 2:00 PM Eastern Standard Time. Offer must indicate Solicitation No. EP1984-04, time specified for receipt of offer, name, address and telephone number of offeror, technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation, terms of any expressed warranty, price and any discount terms. Offer must include a completed copy of representations and certifications at FAR 52.212-3, and acknowledgment of all amendments, if any.

Please note that all offers that fail to furnish required representations and certifications or past performance information or reject the terms and conditions of the solicitation may be excluded from consideration. The Government may make award without discussions; therefore, the offerors initial offer should contain its best pricing.

Award(s) will be based on whether the lowest priced of the offers having the highest past performance possible represents the best value when compared to any lower priced quotation or offer. NO INCREMENTAL PRICING WILL BE

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ACCEPTED.

Any amendments issued to this solicitation shall be synopsisized in the same manner as this solicitation and must be acknowledged by each offeror. Offeror must hold prices firm for 60 calendar days from the date specified for receipt of offers. Offers or modifications to offers received at the address specified for the receipt of offers after the exact time specified may not be considered.

Future requirements may be added to the ensuing contract if considered to fall within the scope of work and the price is determined to be fair and reasonable.

Questions regarding this requirement may be addressed in writing to John Odom, jodom@central.unicor.gov. All FAR forms, clauses and provisions necessary to submit an offer may be accessed at the following web site: <http://arnet.gov/far>. This combined synopsis/solicitation and necessary forms are available on web site: <http://www.eps.gov> or <http://www.unicor.gov/procurement/proelectron.htm>. See Numbered Note 1.